Examples of supporting evidence for Continuing Professional Development



WORK BASED

Learning achieved from the work you do in your professional environment

- · Completed reports by you relating to sterile service
- Minutes from relevant meetings/project meetings
- Peer review document including identification of both parties
- Policy and procedure documents that include identification of your involvement
- Relevant letters /forms /questionnaires that you have produced
- In service attendance records

PROFESSIONAL ACTIVITIES

Learning achieved from your work as a sterile Technician

- Minutes from professional meetings that identify your attendance
- Record of participation in a quality improvement activity
- Presentations to others including evidence of your participation
- Research article that you have written, presented or reported on to a group-with evidence.
- Record of your participation in departmental audits, or mentoring of new staff-with evidence.
- Meeting attendance records.

FORMAL EDUCATION

Formal learning and presentations as a student or educator

- Course certificates
- Academic transcripts
- · Evidence you have participated in research
- Course materials you have produced for teaching others
- Any articles you have written for publication or have had published

SELF-DIRECTED LEARNING

Learning that is generated by you and relates to and is relevant to your practice as a Sterile Technician

- Course assignments
- · Retained articles with annotated notes
- · Literature reviews that you have written
- Internet search-search criteria and highlighted article and written summary.
- Online learning —Queensland Endoscopy Course.

Medline University 3M webinar (examples only)