



# Professional Development Plan



Name:				
NZSSA Registration Number:			PDP period from:	To:
Planned outcome:				

LEARNING OUTCOME	WORK REQUIRED	INPUT	MEASUREMENTS	COMPLETION
What do I want to learn?	What do I need to do to achieve this?	What are the resources required?	How will my success be measured?	What are my nominated dates for completion and review?
Clearly describe what you are <ul style="list-style-type: none"> <li>• Planning to learn.</li> <li>• Is this a realistic Learning outcome?</li> <li>• Will it challenge me?</li> </ul>	<ul style="list-style-type: none"> <li>• Detail the actions that you are planning.</li> <li>• Think of your learning style and how the actions fit with this e.g. written/online.</li> <li>• Plan a mix of activities - work based, formal learning, self-directed learning.</li> </ul>	<ul style="list-style-type: none"> <li>• How much time will I need?</li> <li>• Are there financial costs to this plan?</li> <li>• Whose support do I need to enlist to achieve the outcome - manager, employer, friend, professional association?</li> <li>• Who can I rely on to keep on target?</li> </ul>	This demonstrates to the assessor that you have achieved your learning outcomes. Success can be measured by qualification, quality of work completed against department KPI's, new skills gained and put into practice.	This is the day that you intend to have achieved the stated outcomes. Do not underestimate the time required for your plan to be completed

